

TOWN OF GREENVILLE  
ORDINANCE NO. 2009-R-025

**RESOLUTION CONCERNING THE VALIDATION OF PREVIOUSLY  
APPROVED OPERATING PROCEDURE – FOR THE GREENVILLE  
MUNICIPAL WATER UTILITY LOCATED WITHIN THE TOWN OF  
GREENVILLE, INDIANA CORPORATE LIMITS**

WHEREAS, the town council for the Town of Greenville, Indiana, in the interest of compliance with I.C. 36-5-2-10 Sect. 10 item A and I.C. 36-5-2-10.2, has deemed it necessary that the Town develop a Resolution which validates Greenville Municipal Water Utility S.O.P. 01-14-08 Dated January 14<sup>th</sup>, 2008;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF GREENVILLE, INDIANA, AS FOLLOWS:

S.O.P 01-14-08

**STANDARD OPERATING PROCEDURE – GREENVILLE MUN. WATER UTILITY**

The procedures for customer's delinquent accounts are as follows:

Each month the customers receive a bill that indicates their water consumption and charges for the month.

The payments are due on or before the 15<sup>th</sup> of the month, after the 15<sup>th</sup> of the month penalties are accrued.

If the account is not paid during the current billing cycle they receive another bill during the next billing cycle with the past due charges and current charges added together.

If the account is not paid on or before the 15<sup>th</sup> of the month, and they have a two month balance the customer receives a disconnect notice.

The disconnect notice provides the customer with the amount they owe and the date it must be paid to avoid being disconnected.

The customer at this point has the option to contact the Greenville Water Utility, prior to the disconnect date, to make payment arrangements.

Due to logistics of manually shutting off meters all customers on the disconnect list will be charged a reconnect fee, whether the meter has been manually shut-off or not.

The two-month balance along with the reconnect fee must be paid in full to re-establish water service.

TOWN OF GREENVILLE  
ORDINANCE NO. 2009-R-025

Greenville water Utility has 24 hours to re-instate water service, to customers that have paid their bill in full. However, we re-instate water service, on the same business day if we receive the payment during our regular business hours, and have the work force to do so.

If a customer request water service to be re-instated after regular business hours, the decision will be made by the water superintendent and a charge of \$25.00 will be added to accommodate overtime hours it would take to re-instate service.

Effective the 15<sup>th</sup> day of January 2008

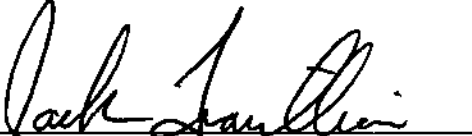
Gary Getrost  
Utility Superintendent

Approved by the Greenville Town Council the 14<sup>th</sup> day of January 2008

ADOPTED BY THE TOWN COUNCIL OF GREENVILLE, INDIANA, ON THE  
26th DAY OF MAY, 2009.

PRESIDENT OF THE GREENVILLE  
WATER UTILITY AND THE TOWN  
COUNCIL OF GREENVILLE, INDIANA

  
TALBOTTE RICHARDSON,

  
JACK TRAVILLIAN,  
CLERK/TREASURER

TOWN OF GREENVILLE  
ORDINANCE NO. 2009-R-025

RANDAL JOHNES

**IC 36-5-2-10**

**Adoption of ordinance, order, or resolution; publication**

Sec. 10. (a) An ordinance, order, or resolution passed by the legislative body is considered adopted when it is signed by the executive. If required by statute, an adopted ordinance, order, or resolution must be promulgated or published before it takes effect.

(b) An ordinance prescribing a penalty for a violation must, before it takes effect, be published in the manner prescribed by IC 5-3-1, unless:

(1) it is published under IC 36-1-5; or

(2) it declares an emergency requiring its immediate effectiveness and is posted in:

(A) one (1) public place in each district in the town; or

(B) a number of public places in the town equal to the number of town legislative body members, if the town has abolished legislative body districts under section 4.1 of this chapter.

(c) This section does not apply to a zoning ordinance or amendment to a zoning ordinance, or a resolution approving a comprehensive plan, that is adopted under IC 36-7.

(d) An ordinance increasing a building permit fee on new development must:

(1) be published:

(A) one (1) time in accordance with IC 5-3-1; and

(B) not later than thirty (30) days after the ordinance is adopted by the legislative body in accordance with IC 5-3-1; and

(2) delay the implementation of the fee increase for ninety (90) days after the date the ordinance is published under subdivision (1).

*As added by Acts 1980, P.L.212, SEC.4. Amended by Acts 1980, P.L.73, SEC.18; P.L.335-1985, SEC.38; P.L.7-1990, SEC.64; P.L.100-2003, SEC.3.*

**IC 36-5-2-10.2**

**Recording of adopted ordinance; presumptive evidence**

Sec. 10.2. Within a reasonable time after an ordinance of the legislative body is adopted, the clerk-treasurer shall record it in a book kept for that purpose. The record must include:

(1) the signature of the executive;

(2) the attestation of the clerk-treasurer; and

(3) the date of each recorded item.

The record or a certified copy of it constitutes presumptive evidence of the adoption of the ordinance.

*As added by Acts 1980, P.L.73, SEC.19.*

S.O.P. 1-14-08

### Standard Operating Procedure-Greenville Municipal Water Utility

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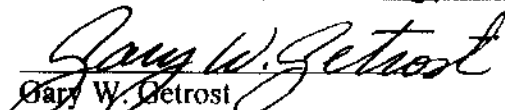
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Effective the 15<sup>th</sup> day of JANUARY, 2008

  
Gary W. Getrost  
Utility Superintendent

Approved by Greenville Town Council the 14<sup>th</sup> day of JANUARY 2008